

BOD Meeting Minutes March 11, 2019

Attendance 2019

Board Member	Role	1/21	2/11	3/11	4/8	5/13	6/10	7/8	8/12	9/9	10/14	11/18	12/9
Susmitha Valvekar	President	P	P	P									
Don McGray	CFO	P	P	P									
Gillian Wilson	Pres-Elect	P	P	V									
Jeffrey Hansler	Past Pres	P	V	V									
Kimberly Goh	Secretary	P	P	V									
Edith Logue	VP Mktg	P	V	P									
Rebekah Hartman	VP Mem	P	P	P									
	VP Pro Dev	NA											
Paul Venderley	VP Prog	P	V	V									
Lynn Nissen	VP Tal Dev	P	P	P									
Laura Emery	VP Tech	P	P	P									
Guests	Role												
Denise Ross	Admin	P	P	P									
Paul Panco	Marketing	P	P										

P = Present, A = Absent, V = Virtual

I. Call to Order: 6:30 pm

- President welcomes members
- Share a moment with the Team

II. Approve Minutes

- Motion to approve BOD meeting of February minutes
 1. Motion by Don
 2. Motion seconded by Rebekah
 3. Motion adopted

III. Reports

- President – Susmitha Valvekar
- CFO / VP Finance Report – Don McGray
- President Elect – Gillian Wilson
- Past President – Jeffrey Hansler
- Secretary - Kimberly Goh
- VP Marketing - Edith Logue
- VP Membership - Rebekah Hartman
- VP Professional Development - N/A
- VP Programs – Paul Venderley
- VP Talent Development – Lynn Nissen
- Administrator’s Report – Denise Ross

IV. Unfinished Business

V. New Business

- **Lynn Nissen - Volunteer Handoff / Succession Planning**
 - 1) The volunteer handoff to a team. What is the best practice for follow up from the team leader?
 - 2) Succession Planning (10 minutes): Transitioning from individual contributor to team leader.

- **Susmitha Valvekar**
 - 1) Board Transparency: I propose that we include a slide in all our event introductions. that shows Board Events and Minutes to our members. Encourage them to visit it.
 - 2) Benefit: They know we are working for them. Also encourage them to provide feedback or new ideas. This will also encourage them to become owners of ideas and possible volunteers. It will also add a value of accountability to us as a Board.
 - 3) Creating Marketing Materials for events: Be prepared for any event we are invited to. Place in content manager, so every Board Member can access and use it when required.

- Volunteer of the month nominations: (NA for March)
 1. Motion to nominate * by *
 2. Motion seconded *
 3. Motion adopted *

- Motion to adjourn
 1. Motion to adjourn by Don
 2. Motion seconded by Lynn
 3. Motion adopted

- Meeting ended at 7:37 p.m.

- Minutes taken by Kimberly Goh, Secretary.