

Board Meeting Minutes July 17, 2019

Attendance 2019

Board Member	Role	1/21	2/11	3/11	4/8	5/13	6/17	7/15	8/19	9/16	10/21	11/18	12/16
Susmitha Valvekar	President	P	P	P	V	V	P	V					
Don McGray	CFO	P	P	P	A	V	P	V					
Gillian Wilson	Pres-Elect	P	P	V	A	V	P	V					
Jeffrey Hansler	Past Pres	P	V	V	V	A	P	A					
Kimberly Goh	Secretary	P	P	V	V	V	P	V					
Edith Logue	VP Mktg	P	V	P	V	n/a	n/a	n/a					
Rebekah Hartman	VP Mem	P	P	P	V	A	P	A					
TBD	VP Pro Dev	n/a	n/a	n/a	n/a	n/a	n/a						
Paul Venderley	VP Prog	P	V	V	V	V	A	V					
Lynn Nissen	VP Tal Dev	P	P	P	V	V	P	V					
Laura Emery	VP Tech	P	P	P	V	V	A	V					
Guests	Role												
Denise Ross	Admin	P	P	P	V	V	P	V					
Paul Pancoe	Mktg Team member	P	P										
Kathleen Ashelford	Award info							V					
Karen Angus	Job Postings							V					

P = Present, A = Absent, V = Virtual

I. Call to Order: 6:00 pm

- President welcomes members
- Share a Tip with the Team

II. Approve Minutes

- Motion to approve BOD meeting of June minutes
 1. Motion by Susmitha
 2. Motion seconded by Laura
 3. Motion adopted (Abstentions: Lynn)

III. Reports

- President – Susmitha Valvekar
- CFO / VP Finance Report – Don McGray
- President Elect – Gillian Wilson
- Past President – Jeffrey Hansler
- Secretary - Kimberly Goh

- VP Membership - Rebekah Hartman
- VP Programs – Paul Venderley
- Administrator’s Report – Denise Ross

- Karen Angus - Recruitment Manager

IV. Unfinished Business

See action item table below

V. New Business

- **Don** - Motion: Pay for Paul Venderly’s trip to ALC (his conference fee is already paid for by ATD National since Paul is presenting the SOS for our Chapter). Pay for his airfare, hotel etc. Don is allocating \$1500
 - 1) Motion by Don
 - 2) Seconded by Susmitha (Paul abstains)
 - 3) Motion passes

- **Kimberly Goh - eLearning Course (New Board Member Orientation)**
 - 1) Final Draft of Storyboard Chapter 1 is now ready for Board Review (I’ll email it to all of you tomorrow).
 - 2) Please comment by Sat. July 20th. I’ll begin recording the narration the week of July 22nd.
<https://docs.google.com/document/d/1pexS9RanuDHypVZbrpYHLacivZPOyV5KEY5wcETyDf0/edit>

- **Denise Ross** - Career Guidance Counsel to connect people who need mentorship with potential mentors

- **Paul** - Succession planning: Board members who are rolling off the board at the end of this year should proactively plan for succession. Chapter needs to announce nominations soon.

- **Kathleen Ashelford** - End of the year award selection criteria

- Volunteer of the month nominations: (TBD - Lynn will email us)
 1. Motion to nominate * by *
 2. Motion seconded *
 3. Motion adopted *

- Motion to adjourn
 1. Motion to adjourn by Paul
 2. Motion seconded by Don
 3. Motion adopted

- Meeting ended at 7:20 p.m.

- Minutes taken by Kimberly Goh, Secretary.