

## BOD Meeting Minutes August 19, 2019

### Attendance 2019

Board Member	Role	1/21	2/11	3/11	4/8	5/13	6/17	7/15	8/19	9/16	10/21	11/18	12/16
Susmitha Valvekar	President	P	P	P	V	V	P	V	V				
Don McGray	CFO	P	P	P	A	V	P	V	V				
Gillian Wilson	Pres-Elect	P	P	V	A	V	P	V	A				
Jeffrey Hansler	Past Pres	P	V	V	V	A	P	A	A				
Kimberly Goh	Secretary	P	P	V	V	V	P	V	V				
Edith Logue	VP Mktg	P	V	P	V	n/a	n/a	n/a	n/a				
Rebekah Hartman	VP Mem	P	P	P	V	A	P	A	V				
TBD	VP Pro Dev	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a				
Paul Venderley	VP Prog	P	V	V	V	V	A	V	V				
Lynn Nissen	VP Tal Dev	P	P	P	V	V	P	V	V				
Laura Emery	VP Tech	P	P	P	V	V	A	V	V				
<b>Guests</b>	<b>Role</b>												
Denise Ross	Admin	P	P	P	V	V	P	V					
Paul Pancoe	Mktg Team member	P	P										
Kathleen Ashelford	Award info							V					
Karen Angus	Job Postings							V					
Cecilia Fernandes	SocialMedia							V					

P = Present, A = Absent, V = Virtual

#### I. Call to Order: 6:00 pm

- President welcomes members
- Share a Tip with the Team

#### II. Approve Minutes

- Motion to approve BOD meeting of July minutes
  1. Motion by Don
  2. Motion seconded by Lynn
  3. Motion adopted

### III. Reports

- President – Susmitha Valvekar
- CFO / VP Finance Report – Don McGray
- Secretary - Kimberly Goh
- VP Membership - Rebekah Hartman
- VP Programs – Paul Venderley
- VP Talent Development – Lynn Nissen
- Administrator’s Report – Denise Ross

### IV. Unfinished Business

### V. New Business

- **Susmitha Valvekar**
  - 1) Social Media Outreach Manager: Suggested title and role. Will introduce Cecilia Fernandes to present her proposal.
  - 2) Workshop: EMC2; will introduce Lola Gershfeld to present her workshop to us. It will be a webinar followed by a workshop.
- **Cecilia Fernandes** - Social Media Goals and Initiatives

NOTE: Cecilia’s Spreadsheet has been converted to a Google Sheet and has been placed in the Final Documents folder for 8/19/2019 Board Meeting, so they can easily be reviewed during the meeting. Click here to view the Google Sheet:

<https://drive.google.com/open?id=1LzRUKmq123e4od0LKfjB-5Cw IXzJa1IQM6jRNA9DQk>

- **Kimberly Goh** - Suggest moving SIGs under Events tab on Website for better visibility. Discussion about the impact of this on membership signups. One option would be to increase the price of SIG events.
- Volunteer of the month nominations (August):
  1. Motion to nominate Kim-Khue Chieffo (for her work with Change SIG) by Lynn
  2. Motion seconded Susmitha

3. Motion adopted

- Motion to adjourn
  1. Motion to adjourn by Don
  2. Motion seconded by Kimberly
  3. Motion adopted
  
- Meeting ended at 7:05 p.m.
  
- Minutes taken by Kimberly Goh, Secretary.